

Goods Receipt against an Inbound Delivery

Use

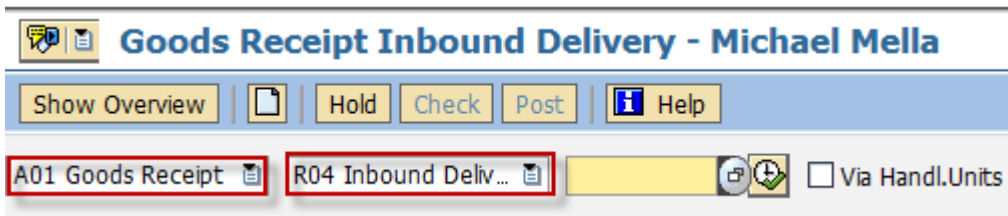
This activity is performed to GR against an Inbound Delivery number and to post the stock with returnable packaging container/material in the inventory.

Procedure

1. Access the transaction using any of the following navigation options:

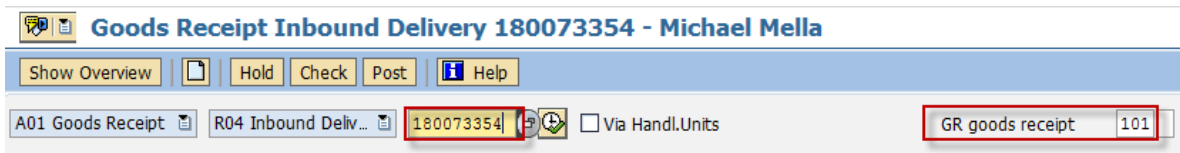
SAP menu	Logistics → Materials Management → Inventory Management → Goods Movement → MIGO
Transaction code	MIGO

2. In the **MIGO screen**, choose **A01 - Goods Receipt** with reference to **R04 - Inbound Delivery**.



3. Input the Inbound Delivery Number or press **F4** to begin a search.

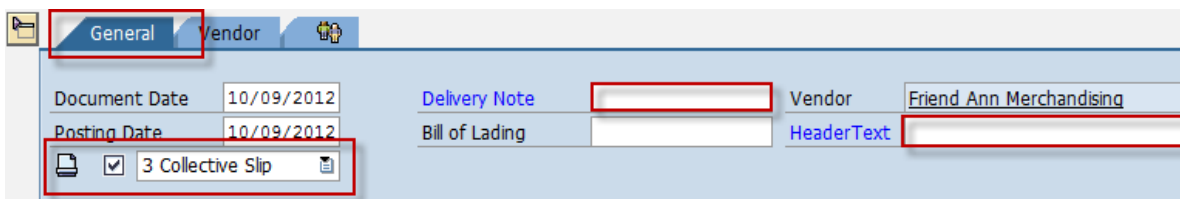
4. Make sure that the **movement type** at the right most part of the screen is **GR Goods Receipt 101**. Otherwise, type **101** in the box.




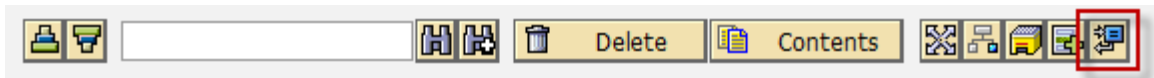
5. Press **Enter**. The details of the Inbound Delivery will be copied into the MIGO screen.

6. In the **Header Data Area**, choose **General** tab and make the following entries as applicable:

Field name	User action and values	Comment
	3 Collective Slip	Print Active/Inactive
Delivery Note		Number of external Delivery Note
Header Text		Explanation or notes which apply to the document as a whole



7. To include the *Returnable Transport Material* in the list, click the **Transport Equipment**  button. The system will create a new line item automatically on the MIGO Screen.



8. In the **Detail Data Area**, choose **Material** tab and enter the item code of the *Returnable Transport Material* on the field provided.

9. In the **Detail Data Area**, choose **Quantity** tab and make the following entries as applicable:

Field name	User action and values	Comment
Qty in Unit of Entry	Numeric value	Enter the quantity of the RTP material to be received.

10. In the **Detail Data Area**, choose **Where** tab and make the following entries as applicable:

Field name	User action and values	Comment
Movement Type	501 M	Movement Type for Receipt to RTP
Plant	BP02, BP03	Plant code
Storage Location	Choose from the dropdown list	Location on where you wish to store the material being received
Goods Recipient	Text value	Input additional name if necessary
Text	Text value	Input additional text if necessary

Material | Quantity | **Where** | Purchase Order Data | Partner | Account Assignment

Movement Type: 501 M + Receipt to RTP | Stock type: Unrestricted use

Vendor: | Plant: | Storage Location: | Goods recipient: | Unloading Point: | Text: |

11. In the **Detail Data Area**, choose **Partner** tab and make the following entries as applicable:

Field name	User action and values	Comment
Vendor		Specify the name of the vendor/supplier

Material | Quantity | Where | Purchase Order Data | **Partner** | Account A

Vendor: |

12. Tick the **Item OK** check box.

Item OK | Line | 2 |

13. Set/input and tick the line item number to GR the principal item.

Item OK | Line | 1 |

14. In the **Detail Data Area**, choose **Quantity** tab and make the following entries as applicable:

Field name	User action and values	Comment
Qty in Unit of Entry	Numeric value	Change the default quantity if partial delivery.

Material | **Quantity** | Where | Purchase Order Data | Partner | Acco

Qty in Unit of Entry: 120 | L | Qty in SKU: 120 | L | Qty in Delivery Note: 120 | L | Quantity Ordered: 120 | L

15. In the **Detail Data Area**, choose **Where** tab and make the following entries as applicable:

Field name	User action and values	Comment
Storage Location	Choose from the dropdown list	Location on where you wish to store the material being received
Goods Recipient	Text value	Input additional name if necessary
Text	Text value	Input additional text if necessary

16. In the **Detail Data Area**, choose **Purchase Order Data** tab and make the following entries as applicable:

Field name	User action and values	Comment
Del. Completed Ind.	List Box	Choose 2 – Set If there is no more expected delivery for this purchase order, that is, the PO is already closed.

17. Click the **Check**  button.

18. A dialog box will appear containing system messages. Confirm all warning messages. Note that an **Error Message** will prevent you from posting the document.


19. Confirm messages by pressing **Enter**.

20. Click **Save**  icon or **Post**  button to post the document.

Result

1. A material document is created.
2. Stock of the *RTP* material on the inventory will increase. You can monitor the inventory of the Returnable Transport Packaging through transaction code **MMBE** or **MB51**.
3. The purchase order history tab of the PO is updated.
 - a. Access the transaction using any of the following navigation options:

SAP menu	<i>Logistics → Materials Management → Purchasing → Purchase Order → Display</i>
Transaction code	ME23N

- b. In the **Standard PO screen**, choose  icon.
- c. In the **Select Document dialog box**, enter the PO number,
- d. Press **Enter**.
- e. The Purchase Order is displayed. Notice a new tab added to the Purchase Order: **Purchase Order History**. The tab is updated by the goods receipt done.